

No person will be admitted to examination from whom the Secretary of the Civil Service Commission has not received, on or before the 22nd October 1936 an application in the candidate's own handwriting, on a prescribed form, which may be obtained from the Secretary at once.

*Civil Service Commission,
September 1, 1936.*

The Civil Service Commissioners hereby give notice that the following Regulations are published with the approval of the Lords Commissioners of His Majesty's Treasury, viz. :—

REGULATIONS RESPECTING OPEN COMPETITIVE EXAMINATIONS FOR THE ADMISSION OF BOYS AND GIRLS TO THE CLERICAL CLASSES (GENERAL AND DEPARTMENTAL) OF THE CIVIL SERVICE.

These Regulations are liable to alteration from time to time.

1. AGE.—The limits of age are 16 and 17. For any examination the governing date on which candidates must be of the prescribed age is the 1st March of the year in which the examination is held. A candidate who attained the age of 16 on the governing date would be admitted, but a candidate who attained 17 on that date would not be admitted.

In reckoning age for competition the following allowances will be made, viz. :—

(i.) Persons who have served in any established civil situation to which they were admitted with the certificate of the Civil Service Commissioners may deduct from their actual age any time not exceeding two years which they may have spent in such service.

(ii.) Persons employed on the first day of the examination as Established Writing Assistants or Established Clerical Assistants, Grade I., in the Civil Service generally or as Established Clerical Assistants in Offices of His Majesty's Inspectors of Taxes under the Inland Revenue Department may be admitted to the examination, provided they had not attained or will not attain the age of 19 by the 1st March of the year in which the examination is held.

2. NATIONALITY.—Every candidate must be a natural-born British subject, the child of a person who is or was at the time of death a British subject.

Provided that if the Civil Service Commissioners are satisfied, in the case of any candidate who is a British subject but does not fulfil all the requirements of the rule as to nationality and descent, that the candidate is so closely connected by ancestry and upbringing with His Majesty's dominions that an exception may properly be made to that rule, they may accept such candidate as eligible provided that this discretion shall not be exercisable unless (a) the father or the paternal grandfather of the candidate was a natural-born British subject, and (b) neither the father nor the paternal grandfather had acquired any other nationality by naturalisation or by any other voluntary and formal act.

3. Candidates will be required to satisfy the Civil Service Commissioners that they are duly qualified in respect of health and character. Female candidates must be unmarried and will be required to resign their appointments on marriage.

4. The subjects of examination and the marks they will carry are as follows :—

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| (1) English | 200 |
| (2) Arithmetic | 100 |
| (3) Mathematics | 200 |
| (4) Science | 200 |
| (5) One of the following languages :—French, German, Spanish, Latin, Greek, Welsh, Scottish Gaelic ... | 200 |
| (6) History and Geography ... | 200 |

5. All candidates take subjects 1 and 2; they may also offer any three of the subjects 3 to 6. Candidates must obtain such an aggregate of marks in the examination as a whole as to satisfy the Civil Service Commissioners.

6. The examination may be held undivided or in two parts, at the discretion of the Civil Service Commissioners. In the latter case the first part of the examination will be used to reduce the number of competitors to be admitted to the second part. Of those whose performance on the first part is best a certain number, to be determined by the Civil Service Commissioners, will be admitted to the second part of the examination. The successful list will consist of those candidates who obtain the highest aggregate marks on the whole examination. If the examination is held in two parts, the second part may be held in fewer centres than the first.

7. It will rest with the Civil Service Commissioners to determine the Departments to which the successful candidates shall be assigned. In making the assignments the Commissioners will be guided by the requirements of the public service. Subject to this condition, the wishes of candidates will, where possible, be respected.

8. Persons upon whose training for the occupation of teacher public money has been spent cannot be appointed until the consent of the appropriate education authority has been notified to the Civil Service Commissioners.

Persons holding situations in the Civil Service must obtain the permission of the authorities of their Department to attend the examination before the commencement of the examination.

9. Application for permission to attend an examination must be made at such times and in such manner as may be fixed by the Civil Service Commissioners.

10. A fee of 10s. will be required from every applicant for permission to attend an examination; this fee is not returnable in any circumstances. A further fee of £1 10s., being the balance of the prescribed fee of £2, will be required from every candidate attending such examination.

The Civil Service Commissioners further give notice that an Open Competitive Examination will be held under the foregoing Regulations, commencing on the 26th January 1937. The following is a provisional list of the centres at which the examination may be held :—Aberdeen, Belfast, Birmingham, Blackburn, Bristol,