

8. *Fee.*

An application fee of 7s. 6d. is payable by all candidates. This must be sent with the application form, and is not returnable in any circumstances. A further fee of 12s. 6d., being the balance of the prescribed fee of £1, must be paid by each candidate on admission to the examination.

The Civil Service Commissioners further give notice that an Open Competition will be held under the above Regulations commencing on 14th December 1954.

No person will be admitted to the Competition from whom the Secretary of the Civil Service Commission has not received, on or before 21st October 1954, an application on the prescribed form which may be obtained from the Secretary at once.

Civil Service Commission,

7th September 1954.

The Civil Service Commissioners hereby give notice that the following Regulations are published with the approval of the Lords Commissioners of H.M. Treasury, viz.:—

Recruitment to:

(A) H.M. INSPECTOR OF TAXES IN THE INLAND REVENUE DEPARTMENT;

(B) THE CADET GRADE IN THE MINISTRY OF LABOUR AND NATIONAL SERVICE;

(C) PROBATIONARY ASSISTANT POSTAL CONTROLLERS IN THE POST OFFICE;

(D) JOINT INTELLIGENCE BUREAU OFFICERS, GRADE III, MINISTRY OF DEFENCE.

1. There will be two methods of entry: Method I and Method II. Regulation 2 relates to Method I, and Regulations 3 and 4 to Method II; the remaining Regulations relate to both methods. No candidate may compete more than twice, but if he competes under both Method I and Method II in the same year this will be treated as a single attempt.

METHOD I.

2. *Examination.*

(i) The examination consists of the following:—

(A) A written examination in

(a) three compulsory subjects, namely Essay, English, and Present Day, to each of which a maximum of 100 marks is allotted;

(b) a selection from the optional subjects set out in the Appendix. Subject to the provisions in the Appendix, candidates may take optional subjects up to a total of 500 marks (the marks awarded on these optional subjects will be adjusted to a maximum of 700 marks, making 1000 marks in all for the written examination).

(B) An interview before the Final Interview Board, which will award a mark out of a maximum of 300 for the candidate's record, intelligence, and personal qualities.

(ii) The final order of merit will be determined by the total marks gained in the whole examination. In the event of a tie between two or more candidates the Commissioners will decide which to declare successful.

METHOD II.

3. *Examination.*

(i) The examination consists of the following:—

(a) A written examination comprising two papers in English, two General Papers and a test of General Intelligence, for each of which a maximum of 100 marks is allotted (making 500 marks in all).

(b) A series of tests and interviews at the Civil Service Selection Board.

(c) An interview before the Final Selection Board.

(ii) The Commissioners will select in the light of the results of the written examination under (i) (a) and of the candidates' records those who will be summoned to the Civil Service Selection Board under (i) (b).

(iii) The Commissioners will subsequently select in the light of the candidates' performances at the Civil Service Selection Board and of their records those who will be admitted to interview by the Final Selection Board.

(iv) The final order of merit will be determined by the mark awarded by the Final Selection Board out of a maximum of 300. This will take into account the candidate's record, intelligence, and personal qualities. In the event of a tie between two or more candidates the Commissioners will decide which to declare successful. The Commissioners may at their discretion require a candidate to attend a second time before the Final Selection Board if they consider it necessary to enable them to reach a decision.

(v) The Commissioners may, at their discretion, exempt from the written examination under (i) (a) anyone who has previously been a candidate either for the Administrative Class of the Home Civil Service or for the Special Departmental Classes and has been awarded a mark of more than 200 by the Final Selection or Interview Board, provided he applies for such exemption on his application form.

(vi) The Commissioners may, at their discretion, exempt from (i) (b) anyone who has appeared at the Civil Service Selection Board before, provided he applies for such exemption on his application form.

4. *Education.*

(i) Candidates must either (a) have obtained a degree at a recognised university, or (b) be in the last year of a course for a degree at a recognised university. If the latter case they will not be appointed (if declared successful) unless they produce evidence, not later than 1st September of the year in which they compete, that they have obtained the degree.

(ii) A candidate who has served or is serving on a regular (including a regular short-service) engagement in H.M. Forces may be admitted to compete, notwithstanding that he fails to satisfy the requirements of sub-paragraph (i) if (a) he is in other respects eligible under these Regulations to compete; and (b) he is recommended to the Civil Service Commissioners by the appropriate Service Authority, as warranting consideration for appointment to the Special Departmental Classes by reason of his record, education, intelligence, and personal qualities.

METHODS I AND II.

5. *Age.*

Candidates must be at least 20½ years and under 24 years of age on the 1st August of the year in which the examination is held. But a candidate who has served or is serving in H.M. Forces may deduct from his actual age the period of such service rendered before 1st August of the year in which the examination is held.

6. *Sex.*

Both men and women are eligible, except that posts of Probationary Assistant Postal Controller are open to men only.

7. *Nationality.*

Candidates must be British subjects. They must also satisfy one of the following conditions:—

(a) If natural-born British subjects, they must either

(i) have at least one parent who is, or was at death, a British subject; or

(ii) have resided in Her Majesty's Dominions and/or been employed elsewhere in the service of the Crown for at least five years out of the last eight years preceding the date of their appointment.

(b) If naturalised British subjects, they must have resided in Her Majesty's Dominions and/or been employed elsewhere in the service of the Crown for at least five years out of the last eight years preceding the date of their appointment.

(c) If not qualified under (a) or (b) of this paragraph, they must satisfy the Commissioners that they are so closely connected with Her Majesty's Dominions either by ancestry, upbringing or residence, or by reason of national service, that an exception may properly be made in their favour.

8. *Health and Character.*

Successful candidates must satisfy the Commissioners as to their health and character.

9. *Vacancies.*

The number of vacancies to be filled from the competition as a whole, and the number to be filled by Method I and Method II respectively, will be determined by the Commissioners.

10. *Candidates Trained as Teachers.*

Candidates who have been trained at teachers and upon whose training public money has been spent cannot be appointed until the consent of the appropriate central education authority (e.g. the Ministry of Education, the Scottish Education Department, the Ministry of Education for Northern Ireland) has been notified to the Commissioners.

11. *Assignment.*

Candidates will be considered for all the posts for which they are eligible under these Regulations; they will, however, be asked to state on their application forms their preferences among the four Departments. The Commissioners will decide to which Department each successful candidate is to be assigned. Assignments will be made in accordance with the needs of the public service and the candidates' suitability for particular Departments, but the wishes of candidates will, where possible, be taken into account. Candidates' suitability for Departments will be assessed by the Interview Board.

The names of the successful candidates will be issued in four lists according to the Departments to which they are assigned; a candidate who declines to accept the post for which he is declared successful will have no claim to be assigned to another.