

Whitehall, April 14, 1877.

The Secretary of State for the Home Department hereby gives notice that he has certified the Bristol Day Industrial School, St. James' Back, Bristol, as a Day Industrial School for the purposes of "The Elementary Education Act, 1876," and the Order in Council of the 20th day of March, 1877.

GENERAL ORDER of the Local Government Board:—

Elementary Education Act, 1876: Regulations as to School Attendance Committees.

To the Guardians of the Poor of the several Unions in which School Attendance Committees may be appointed by Guardians under the provisions of the Elementary Education Act, 1876;—

To all School Attendance Committees so appointed;—

And to all others whom it may concern.

WHEREAS by an Order dated the 22nd day of March, 1877, the Local Government Board prescribed regulations under the Elementary Education Act, 1876, so far as respects Guardians of the Poor and their officers, in reference to the discharge of the duties of such Guardians and officers under that Act, and it is expedient that regulations should be made as respects School Attendance Committees appointed by such Guardians, and the officers of such Committees:

Now, therefore, We, the Local Government Board, in pursuance of the powers given by the several Statutes in that behalf, hereby order as follows, with respect to the School Attendance Committee who may be appointed under the provisions of the above-mentioned Act by the Guardians of any Union, and the officers of such Committee.

#### SECTION I.—MEETINGS.

Article I.—The School Attendance Committee shall meet for the dispatch of business, and shall from time to time, as occasion may require, make such regulations with respect to the summoning, notice, place, management, and adjournment of such meetings, and generally with respect to the transaction and management of business, as they may think fit.

Article II.—The proceedings of the School Attendance Committee at their meetings shall be duly recorded in a Minute Book to be kept by their Clerk. At each meeting the minutes of the last preceding meeting shall be read to the Committee, and such minutes shall be signed by the Chairman presiding at the meeting at which the same are read.

Article III.—No business involving the employment or appointment, or the dismissal of any officer, any new expense, or any payment (except the ordinary periodical payments), or any business which under the Elementary Education Acts requires the consent of the Education Department, shall be transacted at any meeting of the School Attendance Committee, unless notice in writing of the general nature of such business has been sent to every member of the Committee four days at least before the meeting.

#### SECTION II.—APPOINTMENT OF SCHOOL ATTENDANCE OFFICERS.

Article IV.—Where the School Attendance Committee, with the consent of the Guardians, direct an officer or officers of the Guardians to act in the execution of the said Act, or of any by-laws in force within the jurisdiction of the Com-

mittee, or, with the like consent, appoint an officer or officers for that purpose, such officers shall be termed "School Attendance Officers," and such direction or appointment shall be reported to the Local Government Board for their approval within fourteen days afterwards.

Article V.—No person shall be so appointed or employed unless he shall have reached the age of twenty-one years.

Article VI.—If any person who may have been directed or appointed by the Committee to act as provided in Article IV, be at any time prevented from acting by reason of sickness or accident, or other sufficient cause, the Committee may direct some other officer of the Guardians or appoint some other person to act as his temporary substitute, and every such direction or appointment, if the person be an officer of the Guardians, shall be forthwith reported to the Local Government Board.

#### SECTION III.—TENURE OF OFFICE.

Article VII.—Every person appointed under this Order shall hold office until he shall die, or resign, or be dismissed by the Local Government Board, or by the School Attendance Committee with the assent of the Guardians, or be proved to be insane by evidence which the Local Government Board shall deem sufficient; and the Committee shall give notice to the Local Government Board of every such death, resignation, or dismissal by the School Attendance Committee, and state the cause of such resignation, so far as it may be known to them, or of such dismissal.

Article VIII.—Where an officer of the Guardians is directed to act as an officer of the School Attendance Committee, he shall upon ceasing to be an officer of the Guardians, or upon the withdrawal of the consent of the Local Government Board to his acting as an officer of the School Attendance Committee, cease to be an officer of that Committee.

#### SECTION IV.—REMUNERATION OF OFFICERS.

Article IX.—The Clerk and other officers of the School Attendance Committee shall receive such salary or remuneration as the Committee assign to them and the Guardians and the Local Government Board approve.

Provided that the Committee, with the approval of the Guardians and of the Local Government Board, may pay to any such officer a reasonable compensation by way of gratuity on account of extraordinary services, or other unforeseen circumstances.

Article X.—If the remuneration be by annual salary, it shall be paid quarterly at the several quarters ending at the usual Feast Days in the year, namely, Midsummer Day, Michaelmas Day, Christmas Day, and Lady Day, and shall be considered as accruing from day to day, and be apportionable in respect of time accordingly, in pursuance of the provisions of "The Apportionment Act, 1870."

#### SECTION V.—DUTIES OF OFFICERS.

Article XI.—The following shall be the duties of the Clerk to the School Attendance Committee:

No. 1. To attend all meetings of the School Attendance Committee; to keep punctually minutes of the proceedings at every meeting, and to enter the said minutes in a book, to be termed the Minute Book. To enter from time to time, at proper dates, in the Minute Book, a statement of all pecuniary transactions of the Committee, and to submit the Minutes so entered to the presiding Chairman at the succeeding meeting for signature.