

of separate words contained in it, except that the combination is counted and charged for as a single word when so written, and where, according to ordinary usage, the separate words may be written as one word, or be connected by an apostrophe or hyphen.

Illustrations.

(a.) The following combinations are counted and charged for as one word when so written:—mid-day, to-day, to-night, to-morrow, se'night, half-penny, two-pence, cannot, mother-in-law, alms-house, O'Neil, Mc Donald, De Morgan, Newcastle-on-Tyne.

(b.) The following combinations are counted and charged for as separate words:—Malvern Wells, Park Lane, New Orleans, City of Brooklyn (the name of a ship).

30. The prefix "St." is counted and charged for as part of the following word.

Illustrations.

St. Albans, St. Asaph, St. Pancras, St. Petersburg are each counted as one word.

31. Abbreviations of combinations of words indicated by apostrophes are counted and charged for as single words.

Illustrations.

Can't, won't, don't, I'll, o'clock are each counted as one word.

32. All initial capital letters, including the initial letters denoting the several London Postal Districts, when written in capital letters, are charged for separately as one word each, whether a full stop follow them or not.

Illustration.

"G.W.," "S.W.," "E.C.," are counted as two words each. The name "J. T. Smith" is counted as three words. Such a combination of letters as "N.E.R.," if written in capitals, is counted as three words, but if written together in small letters the same combination of letters is counted as one word in accordance with Regulation 27.

33. If words are intended to be underlined or placed in a parenthesis, or within inverted commas, in the transcript of the message to be made at the Terminal Telegraph Office, two additional words are counted and charged for in respect of each underline, or parenthesis, or set of inverted commas.

34. No charge is made for the words "to be called for" appended to an address.

35. When the sender of a Telegram desires that special instructions, such as "private," "confidential," "to be opened at once," or the like shall be written on the envelope containing the transcript of the Telegram which is to be delivered to the addressee, he must write the instructions on the Telegram form immediately after the address, and such instructions are counted and charged for as part of the Telegram.

36. Numbers expressed in figures are counted and charged for at the rate of one word for each figure.

Illustrations.

7 is counted as one word.
12 " two words.
385 " three words.

37. Ordinal numbers expressed in figures are counted and charged for according to the last regulation, and an additional word is counted and charged for in each case for the affixes st, nd, rd, th.

Illustrations.

1st is counted as two words.
13th " three words.
122nd " four words.

38. Where a group of figures is followed by a letter of the alphabet, the letter is counted and charged for as a word.

Illustration.

104 A is counted as four words.

39. Fractions expressed in figures are counted and charged for at the rate of one word for each figure, with an additional word for the bar used to indicate the fraction, and an additional word for any affix that may be used.

Illustrations.

$\frac{1}{2}$ is counted as three words.
109 $\frac{7}{8}$ " six words.
9 $\frac{1}{4}$ ths " six words.

40. In groups of letters and figures which express time the bar or other division (if any), which separates hours and minutes, is counted and charged for as one word, and the letters "a.m." and "p.m." are each counted and charged for as one word.

Illustrations.

12-35 is counted as five words.
1235 " four words.
10.37 a.m. " six words.

41. Sums of money expressed in figures combined with letters and bars or other symbols are counted and charged for at the rate of one word for each figure, letter, or symbol.

Illustrations.

$\frac{7}{6}$ is counted as three words.
7s. 6d. " four words.
£10/19/5 " eight words.

42. The symbols "%", meaning per cent. are counted and charged for as three words. The same expression when written in words is counted as two words.

43. When sums are expressed partly in words and partly in figures each figure is counted and charged for as a separate word.

Illustrations.

7 pence two words.
18 pence three words.
10 pounds 17 shillings six words.

Cancellation.

44. The sender of a Telegram may cancel it before delivery to the addressee, subject to the following provisions:—

(1.) If the application be made before the commencement of the transmission of the Telegram from the office of origin the sum prepaid for transmission and the sum (if any) prepaid for delivery will be returned on application to the Secretary of the Post Office at any time within three calendar months.

(2.) If the application be made after the commencement, but before the completion of the transmission of the Telegram from the office of origin, no part of the sum prepaid for transmission will be returned, but the sum (if any) prepaid for delivery will be returned on application to the Secretary of the Post Office at any time within three calendar months.

(3.) If the application be made after the transmission of the Telegram from the office of origin has been completed it may still be cancelled if practicable by means of a service message addressed to the Postmaster of the office of delivery which is to be prepaid by the sender as an ordinary Telegram. In this case no part of the sums paid by the sender will be returned, but if the service message should arrive too late to prevent the despatch of the Telegram from the office of delivery the sender will, if practicable, be