

6. *Education.* (i) Candidates must either (a) have completed a full course of study for an honours degree at a recognised University, and obtained at least second class honours at their degree examination, or (b) be in the last year of a full course for an honours degree at a recognised University. In the latter case, they will not be declared successful unless they can produce evidence, not later than 1st September, 1949, that they have obtained at least second class honours in their degree examination.

(ii) Candidates who are unable to satisfy the provisions of sub-paragraph (i) may qualify if they take the written examination under Method I for the Administrative Class of the Home Civil Service and reach in it a standard satisfactory to the Commissioners (see Appendix).

(iii) A candidate who has served, or is serving, on a regular (including a regular short-service) engagement in His Majesty's Forces may be admitted to compete, notwithstanding that he fails to satisfy either sub-paragraph (i) or sub-paragraph (ii) if (a) he is in other respects eligible under these Regulations to compete; and (b) he is recommended to the Civil Service Commissioners by the appropriate Service Authority as warranting consideration for appointment to the Senior Branch of the Foreign Service by reason of his record, education, intelligence, and personal qualities.

Successful male candidates will start in Grade 9 at a salary of £360 per annum, rising by annual increments of £25 to £410, and then by annual increments of £30 to £470. For a woman the starting salary is £360 per annum, rising by annual increments of £25 to £460.

NOTE.—If you are already a Civil Servant, you will not carry your existing salary if successful in the competition, but will start at the pay shown above.

7. *Examination.* (i) The examination consists of the following:—

(A) a written qualifying examination consisting of papers in English, two General Papers, and a test of General Intelligence.

(B) a qualifying oral test in a foreign language approved by the Commissioners (normally French, German, Italian, Russian, Spanish); but the Commissioners may dispense with this in the case of a candidate who satisfies them that he possesses adequate ability to speak a modern foreign language.

(C) for candidates who pass the qualifying examination and who pass, or are exempted from, the oral test:

a series of tests of personal qualities at a residential centre, followed by an interview before the Final Selection Board.

(ii) The final order of merit will be determined by the mark awarded by the Final Selection Board out of a maximum of 300. This will take into account the candidate's record, his intelligence and personal qualities, his work in the qualifying examination, and the report on his performance at the residential centre. In the event of a tie between two or more candidates, the Commissioners will decide which to declare successful.

8. *Candidates trained as Teachers.* Candidates who have been trained as teachers and upon whose training public money has been spent cannot be appointed until the consent of the appropriate central education authority (e.g., the Ministry of Education, the Scottish Education Department, the Ministry of Education for Northern Ireland) has been notified to the Commissioners.

9. *Canvassing.* Any attempt on the part of candidates to enlist support for their applications through Members of Parliament or other influential persons, except as referees to be named by them in their application forms, will disqualify them for appointment.

10. *Fee.* A fee of £1 is payable by all candidates. This must be sent with the Application Form.

11. These Regulations apply to the examination of 1949, and are liable to be modified for subsequent examinations. They are issued by the Civil Service Commissioners with the approval of the Treasury and the Foreign Office.

The Civil Service Commissioners further give notice that an Open Competitive Examination under the above Regulations will be held in London in 1949. The qualifying examination will be held on the 22nd and 23rd February, 1949, and the tests of

personal qualities and the final interviews will be held in April and May, 1949.

No person will be admitted to the examination from whom the Secretary of the Civil Service Commission has not received by the 31st December, 1948, an application in the candidate's own handwriting, on the prescribed form, which may be obtained from the Secretary at once.

Civil Service Commission,

22nd October, 1948.

The Civil Service Commissioners hereby give notice that the following Regulations are published with the approval of the Lords Commissioners of H.M. Treasury, viz.:—

RECRUITMENT UNDER NORMAL REGULATIONS TO THE ADMINISTRATIVE CLASS OF THE HOME CIVIL SERVICE.

1. There will be two Methods of entry: Method I and Method II. Regulations 2 and 3 relate to Method I, and Regulations 4 and 5 to Method II; the remaining Regulations relate to both Methods. No candidate may compete more than twice in all under Normal and Reconstruction Regulations; but if he competes under both Method I and Method II in the same year this will be treated as a single attempt.

METHOD I.

2. *Subjects of Examination.* (i) The examination consists of the following:—

(A) A written examination, comprising:

(a) 3 compulsory subjects, namely Essay, English, and Present Day, for each of which 100 marks is allotted,

(b) a selection from the optional subjects set out in the Appendix, which is to be construed as forming part of these Regulations. Subject to the provisions in the Appendix, candidates may take optional subjects up to a total of 700 marks (making 1,000 marks in all for the written examination).

(B) Interview, comprising:

(a) a preliminary interview by a single interviewer who will supply a report for the information of the Final Interview Board,

(b) an interview before the Final Interview Board which will award a mark out of a maximum of 300 for the candidate's record, intelligence, and personal qualities.

(ii) The final order of merit will be determined by the total marks gained in the whole examination. In the event of a tie between two or more candidates, the Commissioners will decide which to declare successful. The Commissioners may at their discretion require a candidate to attend a second time before the Final Interview Board if they consider it necessary to enable them to reach a decision.

3. *Eligibility.* Candidates must (save as provided below) be at least 20½ years and under 24 years of age on the 1st day of August, 1949. But

(a) A candidate who has served or is serving on a regular (including a regular short service) engagement in H.M. Forces may deduct the period of such service from his actual age;

(b) a candidate who has served or is serving voluntarily in H.M. Forces otherwise than on a regular or short service engagement or who has performed or is performing compulsory national service under the National Service Acts may deduct the period of such service from his actual age, up to a maximum of two years.

METHOD II.

4. *Subjects of Examination.* (i) The examination consists of the following:—

(A) A written qualifying examination consisting of two papers in English, two General Papers, and a test of General Intelligence.

(B) For candidates who pass the qualifying examination: a series of tests of personal qualities at a residential centre, followed by an interview before the Final Selection Board.

(ii) The final order of merit will be determined by the mark awarded by the Final Selection Board out of a maximum of 300. This will take into account the candidate's record, his intelligence and personal qualities, his work in the qualifying examination, and the report on his performance at the residential centre. In the event of a tie between two or more candidates the Commissioners will decide which to declare successful. The Commissioners may at their discretion require a candidate to attend a second time