

7. *Examination.*

(i) The examination consists of the following:—

(A) a written examination consisting of two papers in English, two General Papers, and a test of General Intelligence, for each of which a maximum of 100 marks is allotted (making 500 marks in all).

(B) an oral test in a foreign language approved by the Commissioners (normally French, German, Italian, Russian, Spanish); but the Commissioners may dispense with this in the case of a candidate who satisfies them that he possesses adequate ability to speak a modern foreign language.

(C) for candidates who pass the written examination: a series of tests of personal qualities, followed by an interview before the Final Selection Board.

Provided that the Commissioners may at their discretion summon those candidates who are placed low on the qualifying list to a preliminary interview before one or more Examiners, and may on the latter's report decide which of these candidates, if any, shall be summoned to further tests under (C), and which shall be declared unsuccessful forthwith.

(ii) The final order of merit will be determined by the mark awarded by the Final Selection Board out of a maximum of 300. This will take into account the candidate's record (including proficiency and interest in modern foreign languages), his intelligence and personal qualities, his work in the written examination, and the report on his performance in the series of tests of personal qualities. In the event of a tie between two or more candidates, the Commissioners will decide which to declare successful.

8. *Candidates trained as teachers.*

Candidates who have been trained as teachers and upon whose training public money has been spent cannot be appointed until the consent of the appropriate central education authority (e.g., the Ministry of Education, the Scottish Education Department, the Ministry of Education for Northern Ireland) has been notified to the Commissioners.

9. *Canvassing.*

Any attempt on the part of candidates to enlist support for their applications through Members of Parliament or other influential persons, except as referees to be named by them in their application forms, will disqualify them for appointment.

10. *Fee.*

A fee of £1 10s. is payable by all candidates. This must be sent with the Application Form.

The Civil Service Commissioners further give notice that an Open Competition will be held under the above Regulations, the written examination commencing on the 4th January, 1951.

No person will be admitted to the Competition from whom the Secretary of the Civil Service Commission has not received on or before the 15th November, 1950, an application on the prescribed form which may be obtained from the Secretary at once.

Civil Service Commission.

13th October, 1950.

The Civil Service Commissioners hereby give notice that the following Regulations are published with the approval of the Lords Commissioners of H.M. Treasury, viz.:—

RECRUITMENT UNDER NORMAL REGULATIONS TO THE ADMINISTRATIVE CLASS OF THE HOME CIVIL SERVICE.

1. There will be two Methods of entry: Method I and Method II. Regulations 2 and 3 relate to Method I, and Regulations 4 and 5 to Method II; the remaining Regulations relate to both Methods. No candidate may compete more than twice in all under Normal and Reconstruction Regulations; but if he competes under both Method I and Method II in the same year this will be treated as a single attempt.

*Method I.*2. *Subjects of Examination.*

(i) The examination consists of the following:—

(A) A written examination, comprising
(a) three compulsory subjects, namely Essay, English, and Present Day, for each of which a maximum of 100 marks is allotted,

(b) a selection from the optional subjects set out in the Appendix, which is to be construed as forming part of these Regulations. Subject to the provisions in the Appendix, candidates may take optional subjects up to a total of 700 marks (making 1,000 marks in all for the written examination).

(B) Interview, comprising

(a) a preliminary interview by one or more interviewers who will supply reports for the information of the Final Interview Board.

(b) an interview before the Final Interview Board which will award a mark out of a maximum of 300 for the candidate's record, intelligence, and personal qualities.

(ii) The final order of merit will be determined by the total marks gained in the whole examination. In the event of a tie between two or more candidates, the Commissioners will decide which to declare successful. The Commissioners may at their discretion require a candidate to attend a second time before the Final Interview Board if they consider it necessary to enable them to reach a decision.

3. *Eligibility.*

Candidates must be at least 20½ years and under 24 years of age on the 1st day of August, 1951. But

(a) a candidate who has served or is serving on a regular (including a regular short-service) engagement in H.M. Forces may deduct the period of such service from his actual age;

(b) a candidate who has served in H.M. Forces otherwise than on a regular engagement may deduct the period of such service from his actual age, up to a maximum of two years.

*Method II.*4. *Subjects of Examination.*

(i) The examination consists of the following:—

(A) A written examination consisting of two papers in English, two General Papers, and a test of General Intelligence, for each of which a maximum of 100 marks is allocated (making 500 marks in all).

(B) For candidates who pass the written examination:

a series of tests of personal qualities, followed by an interview before the Final Selection Board. Provided that the Commissioners may at their discretion summon those candidates who are placed low on the qualifying list to a preliminary interview before one or more Examiners, and may on the latter's report decide which of these candidates, if any, shall be summoned to further tests under (B), and which shall be declared unsuccessful forthwith.

(ii) The final order of merit will be determined by the mark awarded by the Final Selection Board out of a maximum of 300. This will take into account the candidate's record, his intelligence and personal qualities, his work in the written examination, and the report on his performance in the series of tests of personal qualities. In the event of a tie between two or more candidates the Commissioners will decide which to declare successful. The Commissioners may at their discretion require a candidate to attend a second time before the Final Selection Board if they consider it necessary to enable them to reach a decision.

5. *Eligibility.*

(i) *Age.* Candidates must be at least 20½ years and under 24 years of age on 1st August, 1951. But

(a) a candidate who has served or is serving on a regular (including a regular short-service) engagement in H.M. Forces may deduct the period of such service from his actual age;

(b) a candidate who has served in H.M. Forces otherwise than on a regular engagement may deduct the period of such service from his actual age, up to a maximum of two years.

(ii) *Education.* Candidates must either (a) have obtained at least second class honours in a full final honours degree examination at a recognised University, or (b) be in the last year of a course for a full honours degree at a recognised University. In the latter case, they will not be declared successful unless they can produce evidence, not later than 1st September, 1951, that they have obtained at least second class honours in their degree examination.

(iii) A candidate who has served or is serving on a regular (including a regular short-service) engagement in H.M. Forces may be admitted to compete,