

9.—(1) Whenever a Fellowship, the election to which is by these Statutes vested in the Warden and Fellows, shall become vacant, the Warden shall take all necessary steps for the purpose of having such vacancy filled at a meeting of the Warden and Fellows: Provided that on the vacation by death or otherwise of a Fellowship the election to which is by these Statutes vested in the Warden and Fellows it shall not be necessary for the Warden and Fellows to fill the vacancy unless the number of Fellows would fall below eleven if it were not filled. The procedure in relation to any such election shall be from time to time determined by the Warden and Fellows: Provided that no person shall be elected to any such Fellowship except by a majority of the votes of the Fellows present at the election.

(2) In the case of a vacancy in any other Fellowship, not being the Fellowship held by the Warden of New College, Oxford, the Warden shall notify such vacancy in writing to the person or persons entitled to fill the same.

10.—If any Fellowship, not being the Fellowship held by the Warden of New College, Oxford, or a Fellowship which the Warden and Fellows are entitled but under section 9 (1) of this Statute are not required to fill, shall not be filled within four calendar months of the date of the occurrence of a vacancy therein by the person or persons entitled to fill the same, Her Majesty the Queen may by Order in Council fill such Fellowship for that time or turn only by the nomination of any qualified person whom She may think fit.

11.—The Warden and Fellows shall from time to time appoint one of the Fellows as Sub-Warden, and may from time to time appoint such Fellows as they may think fit to represent them in attending the audit of the College Accounts or in supervising the management of the Fellows' Library or in any other way.

VI.—BURSAR AND OTHER OFFICERS

1.—A Bursar shall from time to time be appointed by and shall hold his office at the pleasure of the Warden and Fellows.

2.—He shall be responsible, except so far as the Warden and Fellows may otherwise provide, for the management of the business and finances of the College and its estates, and for the management and maintenance of the buildings and grounds, and shall perform such other duties as the Warden and Fellows shall from time to time direct.

3.—He shall have a house rent free. The house shall be kept in substantial repair by the College, and all rates and taxes and other outgoings in respect thereof shall be paid out of the income of the College.

4.—He shall receive such remuneration as shall be determined from time to time by the Warden and Fellows.

5.—He shall not, while he holds the office of Bursar, hold or undertake any other paid office or duties without the previous consent of the Warden and Fellows.

6.—The Warden and Fellows may from time to time appoint a Secretary and create such other offices as they may think necessary for the more efficient management of the affairs of the College.

7.—The appointment and dismissal of every officer and servant shall, unless herein otherwise provided for, be subject to the directions from time to time of the Warden and Fellows.

8.—The Warden and Fellows shall from time to time assign such duties and remuneration as they may think fit to every officer and servant, and may from time to time vary the same.

VII.—COLLEGE CHAPEL AND RELIGIOUS INSTRUCTION

1.—The Chapel services and the religious instruction in the College shall be in accordance with the doctrines of the Church of England. This provision of this Statute shall not be annulled nor amended without the concurrence of the Visitor.

2.—For the celebration of Divine Service in the College there shall be maintained by the College such a number of Chaplains, Lay Clerks and Quiristers as shall from time to time be determined by the Warden and Fellows.

3.—The appointment, removal, remuneration and duties of the Chaplains, Lay Clerks, and Quiristers shall be determined from time to time by the Warden and Fellows.

VIII.—ADMINISTRATION

Buildings

1.—Except as herein otherwise provided, all the Houses and Buildings of the College shall be used and occupied as the Warden and Fellows shall from time to time direct.

College Meetings

2.—At least three general meetings of the Warden and Fellows shall be held in every year, at such places (being in Winchester or London) as the Warden and Fellows shall from time to time appoint. Subject as aforesaid, general meetings of the Warden and Fellows shall be held at such times and places as the Warden and Fellows shall from time to time appoint: Provided that, except so far as it shall be from time to time otherwise determined by the Warden and Fellows, the Warden may exercise the powers by this section conferred upon the Warden and Fellows of appointing the times and places of meetings.

3.—A special meeting of the Warden and Fellows shall also be held as often as the Warden shall deem it necessary, or shall receive a written request for the same, signed by any three of the other Fellows. The Warden shall appoint the time and place of any special meeting.

4.—Except in any case of emergency which in the opinion of the Warden does not admit of delay, there shall be given at least seven clear days' notice of a general meeting, and at least three clear days' notice of a special meeting; and every such notice shall contain a printed or written statement of the nature of the business to be transacted at the meeting.

5.—Four Fellows shall constitute a quorum at a meeting.

6.—In the absence of the Warden, the Sub-Warden, and in the absence of both the Warden and the Sub-Warden, the Senior Fellow present shall preside at a meeting.

7.—All matters brought forward at a meeting shall be decided by a majority of the votes of the Fellows present. In case of an equality of votes the Warden or other the person presiding shall have a second or casting vote.

8.—A minute book shall be provided, and minutes of the proceedings at a meeting shall be entered in such book, and signed by the Warden or other the person presiding at the next meeting.

Expenses

9.—Every Fellow attending a meeting of the Warden and Fellows, or of a Committee appointed by the Warden and Fellows, shall be entitled to be reimbursed the expenses incurred by him for travelling or otherwise in attending the meeting.

College Seal

10.—The College Seal shall be the seal of the Warden and Fellows. It shall be in the custody of the Warden, and shall not be affixed to any writing or document, except in the presence of the Warden or one of the other Fellows and in pursuance of a resolution passed at a meeting of the Warden and Fellows; and a copy of every such writing or document shall be entered in a register to be kept for that purpose.

Auditor

11.—The Warden and Fellows shall appoint an Auditor. He shall receive such fee as they think fit, and shall hold his office during their pleasure.

12.—The accounts of the College shall be kept in proper books of account, and the Auditor shall annually examine and verify the same and the vouchers thereof, and shall ascertain the balances which may be due. He shall sign such accounts if found correct, and shall report whatever may appear to require amendment or observation.

13.—A general statement of the receipts and payments, arranged in such manner as the Warden and Fellows may deem requisite and sufficient, shall be made and submitted annually to the Warden and Fellows.

IX.—HEAD MASTER AND SECOND MASTER

Head Master

1.—The Head Master shall be appointed by and shall hold his office at the pleasure of the Warden and Fellows. As soon as may be after his appointment he shall be admitted to his office by the Warden; and a record of the admission shall be made in the Register of the College.